



# Archeologist

CLASS TITLE	CLASS CODE	SALARY GROUP	SALARY RANGE
ARCHEOLOGIST I	7306	B20	\$51,158 - \$81,351
ARCHEOLOGIST II	7308	B22	\$57,614 - \$93,138
ARCHEOLOGIST III	7310	B24	\$65,104 - \$106,634

## GENERAL DESCRIPTION

Performs archeological field, laboratory, and scientific research work conducting archeological investigations and laboratory analysis.

## EXAMPLES OF WORK PERFORMED

Conducts archeological investigations, research, preservation or stabilization programs, and field and laboratory experiments and analysis.

Participates in archeological surveys, tests, and excavation projects.

Studies objects and structures recovered by excavation to identify, date, and authenticate them and interpret their significance.

Cleans, restores, and preserves artifacts.

Prepares materials for archeological publications, files, and records.

Prepares archeological maps, narratives, summaries, and reports; presents research findings.

Monitors construction and archeological excavations.

Maintains an inventory of archeological sites and serves on preservation planning teams.

Performs related work as assigned.

## DESCRIPTION OF LEVELS

*Examples of work and descriptions are meant to progress through the levels. For example, an employee at level III may also perform work listed within the previous levels.*

**Note:** *Employees at the journey level may independently perform the full range of work listed in the examples above or may assist others in that work. Any senior-level employee (levels II-III) can serve as a team lead or supervisor. Senior-level employees may perform the full range of work listed in the examples above and may coordinate or oversee that work for others. Factors*

*that may distinguish between senior levels include the scope of responsibility and oversight, the complexity of the work performed, the scope and nature of the project, and the employee's related experience, education, and certifications.*

**ARCHEOLOGIST I:** Performs moderately complex (journey-level) archeological field, laboratory, and scientific research work. Works under general supervision, with moderate latitude for the use of initiative and independent judgment.

**ARCHEOLOGIST II:** Performs highly complex (senior-level) archeological, research, and cultural resource management work. Works under limited supervision, with considerable latitude for use of initiative and independent judgment. Employees at this level may:

- Coordinate and participate in archeological investigations, research, preservation or stabilization programs, and field and laboratory experiments and analysis.
- Coordinate and participate in archeological surveys, tests, and excavation projects.
- Prepare and edit materials for archeological publications, files, reports, and records; present research findings.
- Monitor and inspect archeological investigations, testing programs, or preservation and stabilization projects.
- Assess archeological sites for resource management, development, or conservation purposes and recommend methods for site protection.
- Participate in the planning and execution of research designs.
- Review plans for construction projects that require archeological resource protection.

**ARCHEOLOGIST III:** Performs advanced (senior-level) archeological, research, and cultural resource management work. Works under minimal supervision, with extensive latitude for use of initiative and independent judgment. Employees at this level typically oversee archeological activities and research listed in the examples above and are considered experts in their field. Employees at this level may:

- Oversee an inventory of archeological sites.
- Prepare and edit the most complex archeological publications and reports.
- Design and monitor programs to address and mitigate identified issues.
- Conduct the most complex archeological site evaluations and investigations and report on the results.
- Advise the public about rules/regulations and compliance issues.
- Provide public outreach presentations and activities; promote archeological preservation.
- Plan, develop, recommend, and implement guidelines, policies, and procedures related to the protection of cultural and historic resources.
- Plan and direct research; write grant proposals to obtain funding for research.
- Consult site reports, existing artifacts, and topographic maps to identify archeological sites.
- Lead field training sites and train field staff, students, and volunteers in excavation methods.

## **GENERAL QUALIFICATION GUIDELINES**

### **EXPERIENCE AND EDUCATION**

Experience in archeological work. Graduation from an accredited four-year college or university with major coursework in anthropology, archeology, history, or a related field is generally preferred. Experience and education may be substituted for one another.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

#### **For all levels**

- Knowledge of preservation techniques, field investigations, and laboratory procedures and analysis.
- Skill in the use of a computer and applicable software.
- Ability to gather field data and to communicate effectively.

#### **Additional for Archeologist II – III levels**

- Ability to plan and organize research projects and fieldwork and to oversee and/or supervise the work of others.

### **REGISTRATION, CERTIFICATION, OR LICENSURE**

May require registration, certification, or licensure in a specialty area.