Curator

CLASS TITLE	CLASS CODE	SALARY GROUP	SALARY RANGE
CURATOR I	7466	B16	$40,918 - $61,130
CURATOR II	7468	B18	$45,521 - $71,055
CURATOR III	7470	B20	$51,158 - $81,351
CURATOR IV	7472	B22	$57,614 - $93,138

GENERAL DESCRIPTION

Performs curatorial work preserving, cataloging, and exhibiting collections and related materials, and performing research work.

EXAMPLES OF WORK PERFORMED

Maintains and cares for collections, such as artwork, collectibles, historic items, or scientific specimens of museums or other institutions.

Conducts research related to collections, exhibits, or historic sites.

Plans and organizes the acquisition, storage, and exhibition of collections and related materials.

Performs exhibit preparation and assists with installation.

Maintains registration, cataloging, and recordkeeping systems used to manage collections, acquisitions, and exhibitions.

Performs related work as assigned.

DESCRIPTION OF LEVELS

Examples of work and descriptions are meant to progress through the levels. For example, an employee at level IV may also perform work listed within the previous levels.

***Note**: Factors that may distinguish between the journey levels include the level of independence in performing the work and the complexity of the work and may include the employee's related experience, education, and certifications. Employees at the journey levels may independently perform the full range of work listed in the examples or may assist others in that work.*

CURATOR I: Performs entry-level curatorial work. Works under close supervision, with minimal latitude for the use of initiative and independent judgment.

CURATOR II: Performs moderately complex (journey-level) curatorial work. Works under general supervision, with moderate latitude for the use of initiative and independent judgment. Employees at this level may:

- Plan, design, construct, restore, preserve, and maintain exhibits, artifacts, and displays.
- Respond to technical inquiries on exhibits, artifacts, and displays, and prepare reports and correspondence.
- Conduct or organize tours, workshops, and instructional sessions.
- Develop and implement curatorial tours and occasionally provide guided tours to diverse audiences.

Note: *Any senior-level employee (levels III-IV) can serve as a team lead or supervisor. Senior-level employees may perform the full range of work listed in the examples above and may coordinate or oversee that work for others. Factors that may distinguish between senior levels include the scope of responsibility and oversight, the complexity of the work performed, the scope and nature of the project, and the employee's related experience, education, and certifications.*

CURATOR III: Performs highly complex (senior-level) curatorial work. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment. Employees at this level may:

- Coordinate museum volunteer programs and conduct instructional, research, and public service activities.
- Write and review grant proposals, journal articles, reports, and marketing materials.
- Participate in the planning and development of new museums or historic sites.
- Train staff, interns, and volunteers in basic conservation methods.

CURATOR IV: Performs advanced (senior-level) curatorial work. Works under minimal supervision, with extensive latitude for the use of initiative and independent judgment. Employees at this level may:

- Negotiate and authorize purchases, sales, exchanges, or loans of collections.
- Study, examine, and test acquisitions to authenticate their origin, composition, and history and to assess their current value.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Agencies have the discretion to identify the general or specialized experience, education, or certifications required for positions and may tailor qualification requirements to specifically meet the agency's business needs. Agencies may substitute experience, education, military service, apprenticeships, and relevant credentials for one another, if appropriate and allowed by statute.

KNOWLEDGE, SKILLS, AND ABILITIES

For all levels

- Knowledge of subject matter related to the field of specialization, source materials for research in the field of specialization, and the principles and practices of museum administration.
- Skill in the use of a computer and applicable software.
- Ability to perform research, to produce and coordinate exhibitions, and to communicate effectively.

Additional for Curator III and IV levels

- Ability to oversee and/or supervise the work of others.