



# Planner III

Salary Group: B21

Class Code: 0518

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
PLANNER I	0516	B17	\$36,976 - \$58,399
PLANNER II	0517	B19	\$42,244 - \$68,960
<b>PLANNER III</b>	<b>0518</b>	<b>B21</b>	<b>\$48,278 - \$78,953</b>
PLANNER IV	0519	B23	\$55,184 - \$90,393
PLANNER V	0520	B25	\$63,104 - \$103,491

## GENERAL DESCRIPTION

Performs highly complex (senior-level) planning and research work. Work involves developing local, regional, or state zoning, urban, transportation, emergency management, or site plans and programs; preparing implementation plans; and developing policies and procedures for plans and programs. May supervise the work of others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.

## EXAMPLES OF WORK PERFORMED

Conducts planning projects, research projects, and field surveys.

Conducts planning studies such as feasibility studies or master plans.

Develops policies and procedures for the implementation, administration, and evaluation of plans or programs; and measures progress.

Develops short-range and long-range local and statewide plans, projects, or programs.

Develops methodologies and specifications for planning and research projects.

Provides technical assistance for planning contracts and reports on planning projects.

Provides technical planning assistance to the public, developers, and contractors, and to local, regional, or state entities.

Prepares and monitors performance measures.

Prepares reports and makes presentations.

Participates in technical, policy, and interagency planning meetings.

Reviews plans, proposals, and studies.

Reviews and evaluates planning material for contractual compliance.

Researches and analyzes local, state, and national trends; policy issues; and proposed legislation, regulations, or rules to determine impact; and makes recommendations.

Analyzes needs and constructs and implements decision support-based applications.

Identifies, defines, and researches issues of strategic importance.

Forecasts and monitors program performance objectives.

Collects, organizes, and analyzes data required in the development of plans or programs.

May supervise the work of others.

Performs related work as assigned.

## **GENERAL QUALIFICATION GUIDELINES**

### **EXPERIENCE AND EDUCATION**

Experience in planning and research work. Graduation from an accredited four-year college or university with major coursework in city or regional planning, economics, business or public administration, political science, or a related field is generally preferred. Experience and education may be substituted for one another.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of government organization and administration; and of principles, objectives, and procedures of governmental planning, programming, and research.

Skill in the use of a computer and applicable software, in applying statistical tools to data, in preparing reports, and in collecting and analyzing demographics and statistics.

Ability to evaluate planning material, to conduct research, to communicate effectively, and to supervise the work of others.