Financial Analyst I

Salary Group: B20

Class Code: 1080

CLASS TITLE	CLASS CODE	SALARY GROUP	SALARY RANGE
FINANCIAL ANALYST I	**1080**	**B20**	**$48,158 - $77,477**
FINANCIAL ANALYST II	1082	B22	$54,614 - $88,703
FINANCIAL ANALYST III	1084	B24	$62,004 - $101,556
FINANCIAL ANALYST IV	1085	B26	$72,886 - $123,267

GENERAL DESCRIPTION

Performs complex (journey-level) financial analysis and regulatory work. Work involves compiling, reviewing, and analyzing financial data; preparing reports and responding to inquiries; and recommending appropriate action to resolve financial and regulatory problems. May provide guidance to others. Works under general supervision, with moderate latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Analyzes financial data, information, and applicable business, financial, and/or regulatory plans.

Ensures compliance with established procedures, requirements, laws, and regulations; completeness of data; and presence of adequate documentation.

Monitors and coordinates third-party financial reviews, including accumulation of data, financial modeling, reporting, and monitoring of responses.

Performs financial analysis scenarios, such as interest-rate risk simulation using financial modeling software.

Evaluates and monitors agency assets and liabilities.

Processes information by auditing and verifying financial data.

Reviews reconciliation of treasury cash, and audits various financial accounts.

Researches technical questions regarding financial and regulatory compliance with applicable state and federal statutes and regulations.

Updates profiles of entities to ensure that information is current and accurate.

Assists in the development of financial and regulatory plans.

May provide guidance to others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in financial analysis and regulatory work. Graduation from an accredited four-year college or university with major coursework in accounting, business administration, finance, economics, or a related field is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of financial analyses and examination procedures for regulated entities, financial and industry terminology and practices, and statistical analysis.

Skill in the use of a computer and applicable software, and in data modeling.

Ability to perform and interpret numerical analyses; to interpret statutes; to analyze and summarize financial and management records for accuracy and conformance to procedures, rules, and regulations; to prepare reports and correspondence regarding findings; to communicate effectively; and to provide guidance to others.

REGISTRATION, CERTIFICATION, OR LICENSURE

May require certification as a Certified Public Accountant (CPA).