



Inspector V

Salary Group: B19

Class Code: 1325

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
INSPECTOR I	1321	B11	\$26,332 - \$41,355
INSPECTOR II	1322	B13	\$29,439 - \$46,388
INSPECTOR III	1323	B15	\$32,976 - \$52,045
INSPECTOR IV	1324	B17	\$36,976 - \$58,399
INSPECTOR V	1325	B19	\$42,244 - \$68,960
INSPECTOR VI	1326	B21	\$48,278 - \$78,953

GENERAL DESCRIPTION

Performs advanced (senior-level) inspection work. Work involves overseeing inspection programs and conducting inspections and quality assurance reviews to ensure compliance with laws, regulations, and agency policies. May supervise the work of others. Works under minimal supervision, with considerable latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Oversees inspection programs and the enforcement of related laws and regulations.

Oversees and conducts inspections for compliance with laws, codes, standards, and regulations.

Oversees the investigation of complaints.

Oversees and evaluates the preparation and maintenance of inspection records and reports.

Oversees the examination of permits, licenses, applications, and records to ensure compliance with licensing requirements.

Researches and identifies the causes of violations.

Makes recommendations on how to correct violations and conducts follow-up inspections to determine compliance.

Establishes the priorities and methods of securing evidence.

Evaluates programs and procedures to improve operations, and updates operating procedures.

Reviews compliance monitoring reports and oversees follow-up actions in cases where violations were found.

Testifies at administrative hearings or before courts of jurisdiction.

Assists in identifying and selecting licensees for inspection and evaluation.

May supervise the work of others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in inspection work. Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of laws, codes, standards, and regulations related to the area of responsibility; the principles and methods of field inspection and quality control; the basic rules of evidence; and business practices in regulated occupations and industries.

Skill in conducting inspections, determining proper courses of action, using instruments or tools necessary to perform inspections, using applicable computer programs and databases, and maintaining records and written reports.

Ability to prepare reports, to interpret laws and regulations, to gather and analyze data, to communicate effectively, and to supervise the work of others.

REGISTRATION, CERTIFICATION, OR LICENSURE

May require certification in a specialty area.