



Multimedia Technician I

Salary Group: A10

Class Code: 1840

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
MULTIMEDIA TECHNICIAN I	1840	A10	\$24,910 - \$36,571
MULTIMEDIA TECHNICIAN II	1841	A12	\$27,840 - \$43,798
MULTIMEDIA TECHNICIAN III	1842	A14	\$31,144 - \$49,134
MULTIMEDIA TECHNICIAN IV	1843	A16	\$34,918 - \$55,130

GENERAL DESCRIPTION

Performs entry-level multimedia maintenance and operation work. Work involves assisting in the installation, repair, maintenance, and operation of audiovisual equipment. Works under close supervision, with minimal latitude for the use of initiative and independent judgment.

DISTINGUISHING CHARACTERISTICS

The Multimedia Technician series is intended for the employees who perform duties related to the installation, maintenance, and repair of photographic, audio, video, lighting, and other related equipment. In contrast, the Multimedia Specialist job classification series does not focus on maintenance; rather, employees in that series would perform duties related to the conception, design creation, development, and production of media (such as photography, video, audio, graphics, multimedia, and other forms of digital media).

EXAMPLES OF WORK PERFORMED

Installs, maintains, repairs, and operates audiovisual equipment (such as cameras, lights, speakers, and microphones) to record multimedia productions.

Sets up cameras, recorders, lights, microphones, and may operate this equipment; and repairs and replaces power cords.

Maintains stock levels of supplies and provides technical input related to the procurement of equipment and supplies.

Performs routine maintenance and cleaning of audiovisual equipment.

Assists with audiovisual equipment for training and public information presentations.

Assists in providing technical assistance in the planning and operational functions of creative audiovisual scripts and productions.

May troubleshoot recurring and intermittent technical problems for agency staff.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in the maintenance and repair of audiovisual equipment. Graduation from a two-year college with major coursework in radio, television, film, communications, or a related field is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of methods, materials, and tools used in the repair, maintenance, installation, and operation of audiovisual and electronic equipment; electronic testing apparatus; and the kind, capacity, and purpose of voltage circuits, switches, fuses, instruments, and meters associated with electronic equipment.

Skill in the use of recording, testing, and maintenance of audiovisual equipment; and the use of a computer and applicable software.

Ability to operate audiovisual equipment; to interpret instrument and meter readings, wiring diagrams, schematics, and blueprints; and to communicate effectively.