



# Dental Assistant II

Salary Group: A13

Class Code: 4483

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
DENTAL ASSISTANT I	4482	A11	\$26,332 - \$41,355
<b>DENTAL ASSISTANT II</b>	<b>4483</b>	<b>A13</b>	<b>\$29,439 - \$46,388</b>

## GENERAL DESCRIPTION

Performs highly complex (senior-level) dental assistant work. Work involves assisting dental staff with performing a variety of dental services, and with maintaining the cleanliness and orderliness of a clinic. May provide guidance to others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.

## EXAMPLES OF WORK PERFORMED

Arranges dental instruments and materials for dentists in preparation for examining patients.

Cleans, sterilizes, and assembles dental instruments following treatments.

Instructs staff on patient treatment, medication, and oral self-care (for example, tooth-brushing needs).

Maintains and inspects dental equipment and dental supply inventories.

Mixes and prepares solutions and materials for fillings.

Mixes, pours, and trims models from impressions; makes baseplates and occlusal rims; and repairs acrylic appliances.

Records examination and treatment information in patient charts and on dental care forms.

Schedules patient appointments, noting patient limitations and dental needs.

Seats patients and prepares them for dental work.

Takes and develops dental x-rays.

Assists dental staff with instrumentation, medication, and the management of patients during treatment and surgical procedures.

May place or remove celluloid or plastic strips, temporary nonmetallic separating devices, crowns, bands, retaining devices, rubber dams, and temporary medicinal fillings; and make dental plaque or mucosal smears as appropriate.

May remove sutures, socket dressings, and periodontal packs, and apply topical dressings.

May provide oral self-care counseling to patients.

May provide guidance to others.

Performs related work as assigned.

## **GENERAL QUALIFICATION GUIDELINES**

### **EXPERIENCE AND EDUCATION**

Experience in dental assistance work. Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of dental instruments, equipment, and materials and their uses; of sterilization methods; of x-ray film development techniques; of dental terminology; and of dental hygiene and prophylaxis.

Skill in the use of dental tools and equipment.

Ability to assist staff in performing dental procedures, to communicate effectively, and to provide guidance to others.