



Juvenile Correctional Officer II

Salary Group: A12

Class Code: 4521

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
JUVENILE CORRECTIONAL OFFICER I	4520	A10	\$24,910 - \$36,571
JUVENILE CORRECTIONAL OFFICER II	4521	A12	\$27,840 - \$43,798
JUVENILE CORRECTIONAL OFFICER III	4522	A14	\$31,144 - \$49,134
JUVENILE CORRECTIONAL OFFICER IV	4523	A15	\$32,976 - \$52,045
JUVENILE CORRECTIONAL OFFICER V	4524	A17	\$36,976 - \$58,399

GENERAL DESCRIPTION

Performs routine (journey-level) work providing direct care to juveniles in a correctional residential facility. Work involves providing for the safety, personal conduct, care, and rehabilitation of juveniles. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Participates in the care and custody of juveniles in adherence with correctional laws, rules, regulations, and established procedures.

Monitors juvenile activities, programs, and behaviors on an individual and group basis.

Counsels juveniles, offering advice and guidance.

Documents and notifies appropriate authorities concerning the abnormal behaviors of juveniles.

Investigates incidents and prepares reports.

Ensures that juveniles in custody are present or accounted for, and reports escapes.

Performs searches for contraband and performs searches of juveniles.

Maintains records and files.

Transports juveniles as appropriate.

Assists with implementing group and individual treatment plans.

Assists in conducting inspections for health and safety hazards and facility cleanliness.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in juvenile guidance work. Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of safety and security procedures and practices, of counseling and guidance techniques, and of facility rules and regulations.

Ability to maintain order and discipline, to respond quickly to emergencies, to plan and implement juvenile programs, and to communicate effectively.

REGISTRATION, CERTIFICATION, OR LICENSURE

May require a valid driver's license.