



Industrial Specialist I

Salary Group: A14

Class Code: 4647

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
INDUSTRIAL SPECIALIST I	4647	A14	\$31,144 - \$49,134
INDUSTRIAL SPECIALIST II	4648	A15	\$32,976 - \$52,045
INDUSTRIAL SPECIALIST III	4649	A16	\$34,918 - \$55,130
INDUSTRIAL SPECIALIST IV	4650	A17	\$36,976 - \$58,399
INDUSTRIAL SPECIALIST V	4651	A18	\$39,521 - \$64,449

GENERAL DESCRIPTION

Performs entry-level to routine (journey-level) work in the production of various products. Work involves monitoring the work of offenders and instructing offenders in on-the-job training functions. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Monitors offenders in the performance of assigned tasks.

Monitors production to ensure quality and quantity control of finished products.

Ensures that proper safety and work habits are maintained and job training is conducted.

Determines that machinery and equipment are operable and maintained.

Makes minor adjustments and corrective calculations regarding production as needed.

Prepares reports of operations.

Responds to emergency situations.

Searches for escaped offenders, transports offenders, and performs correctional and custodial support functions as needed.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in industrial management work. Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of production and workflow procedures, and quality control procedures and techniques.

Skill in the use of machinery and equipment.

Ability to interpret and apply rules, regulations, policies, and procedures; to solve problems; and to communicate effectively.