



Industrial Specialist IV

Salary Group: A16

Class Code: 4649

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
INDUSTRIAL SPECIALIST I	4646	A13	\$29,439 - \$46,388
INDUSTRIAL SPECIALIST II	4647	A14	\$31,144 - \$49,134
INDUSTRIAL SPECIALIST III	4648	A15	\$32,976 - \$52,045
INDUSTRIAL SPECIALIST IV	4649	A16	\$34,918 - \$55,130
INDUSTRIAL SPECIALIST V	4650	A17	\$36,976 - \$58,399
INDUSTRIAL SPECIALIST VI	4651	A18	\$39,521 - \$64,449

GENERAL DESCRIPTION

Performs highly complex (senior-level) work in the production and processing of various products. Work involves monitoring the work of offenders to ensure efficient operations. May supervise the work of others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Monitors offenders in the performance of assigned tasks and the overall processing, production, and quality control of products.

Plans schedules of operations.

Provides technical assistance in methods and equipment used.

Prepares reports of operations.

Reviews raw material requirements.

Ensures that proper maintenance and repairs are conducted on machinery and equipment.

Maintains or oversees the maintenance of production and operational records.

Requisitions supplies, machinery, and equipment and prepares invoices for product distribution.

Responds to emergency situations.

Searches for escaped offenders, transports offenders, and performs correctional and custodial support functions as needed.

May supervise the work of others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in industrial management work. Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of production and workflow procedures and of quality control procedures and techniques.

Skill in the use of machinery and equipment.

Ability to interpret and apply rules, regulations, policies, and procedures; to estimate production requirements; to communicate effectively; and to supervise the work of others.