



Chaplain I

Salary Group: B17

Class Code: 5081

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
CHAPLAINCY SERVICES ASSISTANT	5079	A13	\$29,439 - \$46,388
CHAPLAIN I	5081	B17	\$36,976 - \$58,399
CHAPLAIN II	5082	B19	\$42,244 - \$68,960
CHAPLAIN III	5083	B21	\$48,278 - \$78,953

GENERAL DESCRIPTION

Performs routine (journey-level) ministerial clergy work. Work involves planning and conducting religious services and education classes, and providing pastoral care and counseling to clients and clients' families. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Plans, schedules, and conducts worship services, religious and education studies, and other programs.

Counsels clients, staff members, and their families on religious problems, personal issues, crisis intervention, grief, and institutional adjustment.

Provides sacramental ministry in accordance with the practices and customs of the chaplain's faith.

Makes pastoral visits to new and existing clients and individuals who are critically ill.

Arranges for sacramental services for clients of other religious backgrounds.

Recruits, trains, and supervises volunteers working in chaplaincy programs.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience as an ordained minister in a parish setting or chaplaincy, including satisfactory completion of some clinical pastoral education in an accredited clinical pastoral education center. Graduation from an accredited four-year college or university with a Bachelor of Divinity, Master of Divinity, Master of Theology, Master of Religious Education, or a related degree is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of the religious beliefs and practices of various faiths, groups, and denominations.

Skill in counseling clients and clients' families, and in the use of a computer and applicable software.

Ability to provide sacramental services and to communicate effectively.