



# Substance Abuse Counselor II

Salary Group: B16

Class Code: 5112

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
SUBSTANCE ABUSE COUNSELOR I	5111	B15	\$32,976 - \$52,045
<b>SUBSTANCE ABUSE COUNSELOR II</b>	<b>5112</b>	<b>B16</b>	<b>\$34,918 - \$55,130</b>
SUBSTANCE ABUSE COUNSELOR III	5113	B17	\$36,976 - \$58,399

## GENERAL DESCRIPTION

Performs highly complex (senior-level) substance abuse counseling work. Work involves treating and rehabilitating clients in a substance abuse treatment or rehabilitative program. May supervise the work of others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.

## EXAMPLES OF WORK PERFORMED

Interviews, screens, and assesses clients for potential program participation and services.

Provides substance abuse counseling, education classes, or rehabilitative programs individually and in group sessions.

Implements follow-up and after-care programs for clients.

Designs and monitors chemical dependency treatment programs.

Monitors twelve-step recovery groups.

Maintains client records and other records pertaining to services provided.

Conducts chemical dependency program orientation sessions, training programs, workshops, and seminars.

Develops client progress reports and evaluations.

Compiles data and submits reports, referrals, and related documentation as appropriate.

May present educational programs on substance abuse.

May supervise the work of others.

Performs related work as assigned.

## **GENERAL QUALIFICATION GUIDELINES**

### **EXPERIENCE AND EDUCATION**

Experience in chemical dependency counseling work. Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of chemical dependency and alcoholism, addiction, co-dependency, and related disorders; of counseling techniques; and of recovery processes.

Skill in interviewing, in listening, in counseling clients and patients, and in the use of a computer and applicable software.

Ability to screen and evaluate clients, to counsel and instruct clients, to implement rehabilitative and chemical dependency treatment programs, to maintain records, to prepare reports, to communicate effectively, and to supervise the work of others.

### **REGISTRATION, CERTIFICATION, OR LICENSURE**

May require certification or licensing as a Chemical Dependency Counselor or Alcoholism Counselor (Texas Association of Addiction Professionals (TAAP)/National Association for Addiction Professionals (NAADAC)).