



# Substance Abuse Counselor III

Salary Group: B17

Class Code: 5113

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
SUBSTANCE ABUSE COUNSELOR I	5111	B15	\$32,976 - \$52,045
SUBSTANCE ABUSE COUNSELOR II	5112	B16	\$34,918 - \$55,130
<b>SUBSTANCE ABUSE COUNSELOR III</b>	<b>5113</b>	<b>B17</b>	<b>\$36,976 - \$58,399</b>

## GENERAL DESCRIPTION

Performs advanced (senior-level) substance abuse counseling work. Work involves planning and coordinating substance abuse counseling programs and activities. May supervise the work of others. Works under minimal supervision, with extensive latitude for the use of initiative and independent judgment.

## EXAMPLES OF WORK PERFORMED

Oversees the development and implementation of treatment programs and plans to meet the needs of chemically dependent clients.

Coordinates the interviewing, screening, and assessment of clients for potential program participation and services.

Coordinates and monitors follow-up and after-care programs for clients.

Evaluates substance abuse counseling and education classes.

Monitors twelve-step recovery groups.

Provides technical assistance and guidance in developing and implementing treatment plans.

Plans and evaluates chemical dependency treatment programs.

Conducts chemical dependency program orientation sessions.

Develops and presents educational and training programs, workshops, and seminars on substance abuse.

Prepares reports on program activities.

Assists in developing and implementing program policies and procedures.

May supervise the work of others.

Performs related work as assigned.

## **GENERAL QUALIFICATION GUIDELINES**

### **EXPERIENCE AND EDUCATION**

Experience in chemical dependency counseling work. Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of chemical dependency and alcoholism, addiction, co-dependency, and related disorders; of counseling techniques; of recovery processes; and of the laws and regulations regarding the treatment of substance abusers.

Skill in interviewing, in listening, in counseling clients and patients, and in the use of a computer and applicable software.

Ability to screen and evaluate clients; to counsel and instruct clients; to plan, develop, and implement rehabilitative and chemical dependency treatment programs; to prepare reports; to communicate effectively; and to supervise the work of others.

### **REGISTRATION, CERTIFICATION, OR LICENSURE**

May require certification or licensing as a Chemical Dependency Counselor or Alcoholism Counselor (Texas Association of Addiction Professionals (TAAP)/National Association for Addiction Professionals (NAADAC)).