



Fingerprint Analyst II

Salary Group: B14
Class Code: 6116

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
FINGERPRINT ANALYST I	6115	B12	\$27,840 - \$43,798
FINGERPRINT ANALYST II	6116	B14	\$31,144 - \$49,134
FINGERPRINT ANALYST III	6117	B16	\$34,918 - \$55,130

GENERAL DESCRIPTION

Performs complex (journey-level) fingerprint and palm print identification and classification work. Work involves evaluating, classifying, matching, and processing fingerprints and palm prints within identification systems. May provide guidance to others. Works under general supervision, with moderate latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Verifies and edits fingerprint and palm print submissions in identification systems.

Receives and processes transactions with fingerprints, palm prints, iris captures, and mugshots within identification systems.

Retrieves data and documents associated with records that potentially have multiple state identification numbers; compares and verifies the fingerprints and consolidates the records.

Corrects finger sequence errors, adds pattern types, and replaces very poor rolled print images with flat print images, as needed.

Registers fingerprint cards in identification systems, including new records and those with missing or corrupted images.

Maintains and uses a variety of databases, multiple computer programs, and systems to research and track data.

Uses multiple computer programs and systems to research and track fingerprint transactions.

Updates and maintains several quality control methods to ensure records are current and accurate.

Compares prints identified as possible matches with incoming prints.

Compares and processes poor quality/difficult two-finger DNA submissions to name search candidates in identification systems.

Compares 10-print fingerprints to thumbprints on driver's licenses or identification records for identification purposes and to assist law enforcement agencies in identifying fraudulent use.

Verifies state identification numbers by manually comparing fingerprints of subjects with fingerprints of previous arrest records.

Searches and compares fingerprints on known and unknown deceased individuals.

Responds to various inquiries from law enforcement agencies for immediate evaluation of criminal records; notifies requesting agencies of results of analysis and identification.

Searches for and manually compares fingerprint cards to existing records in the master files and in the archival database.

Files fingerprint cards in the master fingerprint card file and maintains complex filing systems.

Conducts training on obtaining rolled fingerprint impressions or fingerprint procedures.

May testify in court on fingerprint identifications.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in fingerprint identification and classification work. Graduation from a standard senior high school or equivalent is generally preferred. Education and experience may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of methodologies and techniques used in fingerprint identification, of fingerprint pattern types, of methodologies of evidence custody and maintenance, and of criminal records identification systems.

Skill in recognizing, classifying, and comparing fingerprint patterns; and in the use of a computer and applicable software.

Ability to verify fingerprint classifications, to follow standardized procedures, and to communicate effectively.

REGISTRATION, CERTIFICATION, OR LICENSURE

May require registration, certification, or licensure in a specialty area.