



Biometrics Analyst II

Salary Group: B14

Class Code: 6116

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
BIOMETRICS ANALYST I	6115	B12	\$27,840 - \$43,798
BIOMETRICS ANALYST II	6116	B14	\$31,144 - \$49,134
BIOMETRICS ANALYST III	6117	B16	\$34,918 - \$55,130
BIOMETRICS ANALYST IV	6118	B18	\$39,521 - \$64,449

GENERAL DESCRIPTION

Performs complex (journey-level) biometrics identification and classification work. Work involves classifying, comparing, evaluating, matching, and processing fingerprints, palm prints, iris images, and facial images within identification and criminal justice systems. May provide guidance to others. Works under general supervision, with moderate latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Receives, processes, and consolidates biometric transactions with fingerprints, palm prints, iris images, and facial images within identification and criminal justice systems.

Compares, verifies, and edits fingerprint and palm print submissions in identification systems, and compares and evaluates iris and facial images for enrollment into criminal justice systems.

Compares 10-print fingerprints to thumbprints on driver's licenses or identification records for identification purposes and to assist law enforcement agencies in identifying fraudulent use.

Compares prints identified as possible matches with incoming prints.

Compares and processes poor quality/difficult two-finger DNA submissions to name search candidates in identification systems.

Retrieves data and documents associated with records that potentially have multiple state identification numbers.

Uses multiple computer programs and systems to research and track biometric transactions.

Updates and maintains several quality control methods to ensure that records are current and accurate.

Corrects finger sequence errors, adds pattern types, and replaces poorly rolled print images with flat print images, as needed.

Registers fingerprint cards in identification systems, including new records and those with missing or corrupted images.

Maintains and uses a variety of databases, multiple computer programs, and systems to research and track data.

Verifies state identification numbers by manually comparing fingerprints of subjects with fingerprints of previous arrest records.

Searches and compares fingerprints on known and unknown deceased individuals.

Searches for and manually compares fingerprint cards to existing records in the master files and in the archival database.

Responds to various inquiries from law enforcement agencies for immediate evaluation of criminal records, and notifies requesting agencies of results of analysis and identification.

Files fingerprint cards in the master fingerprint card file and maintains complex filing systems.

Conducts training on obtaining rolled fingerprint impressions or fingerprint procedures.

May testify in court on fingerprint identifications.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in fingerprint identification and classification work. Graduation from a standard senior high school or equivalent is generally preferred. Education and experience may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of methodologies and techniques used in fingerprint identification; fingerprint pattern types; methodologies of evidence custody and maintenance; and criminal records identification systems.

Skill in recognizing, classifying, and comparing fingerprint patterns; and the use of a computer and applicable software.

Ability to verify fingerprint classifications, to follow standardized procedures, and to communicate effectively.

REGISTRATION, CERTIFICATION, OR LICENSURE

May require registration, certification, or licensure in a specialty area.