



Biometrics Analyst III

Salary Group: B16

Class Code: 6117

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
BIOMETRICS ANALYST I	6115	B12	\$27,840 - \$43,798
BIOMETRICS ANALYST II	6116	B14	\$31,144 - \$49,134
BIOMETRICS ANALYST III	6117	B16	\$34,918 - \$55,130
BIOMETRICS ANALYST IV	6118	B18	\$39,521 - \$64,449

GENERAL DESCRIPTION

Performs highly complex (senior-level) biometrics identification and classification work. Work involves classifying, comparing, evaluating, matching, and processing fingerprints, palm prints, iris images, and facial images within identification and criminal justice systems; and performing analyses of illegible fingerprint cases. May serve as a lead worker providing direction to others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Receives, processes, and consolidates biometric transactions with fingerprints, palm prints, iris images, and facial images within identification and criminal justice systems.

Compares, verifies, and edits fingerprint and palm print submissions in identification systems, and compares and evaluates iris and facial images for enrollment into criminal justice systems.

Compares and processes poor quality/difficult two-finger DNA submissions to name search candidates in identification systems.

Compares 10-print fingerprints to thumbprints on driver's licenses or identification records for identification purposes and to assist law enforcement agencies in identifying fraudulent use.

Retrieves data and documents associated with records that potentially have multiple state identification numbers.

Searches and identifies fingerprints using complex fingerprint classification formulas, and processes complex record-keeping work associated with the applicant card process.

Searches and compares fingerprints on known and unknown deceased individuals.

Uses multiple computer programs and systems to research and track biometric-related transactions.

Performs quality control procedures to ensure that records are current and accurate, and maintains file integrity and quality control in the identification system database.

Notifies requesting agencies of results of analysis and provides complete, documented findings.

Conducts training on obtaining rolled fingerprint impressions or fingerprint procedures.

Assists staff with complex technical decisions involving pattern interpretation and verification.

Assists in revising and writing operating procedures.

May testify in court on fingerprint identifications.

May serve as a lead worker providing direction to others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in fingerprint identification and classification work. Graduation from a standard senior high school or equivalent is generally preferred. Education and experience may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of methodologies and techniques used in fingerprint identification; fingerprint pattern types; methodologies of evidence custody and maintenance; and criminal records identification systems.

Skill in recognizing, classifying, and comparing fingerprint patterns; and the use of a computer and applicable software.

Ability to verify fingerprint classifications, to follow standardized procedures, to communicate effectively, and to serve as a lead worker providing direction to others.

REGISTRATION, CERTIFICATION, OR LICENSURE

May require registration, certification, or licensure in a specialty area.