



Historian III

Salary Group: B19

Class Code: 7319

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
HISTORIAN I	7315	B15	\$32,976 - \$52,045
HISTORIAN II	7317	B17	\$36,976 - \$58,399
HISTORIAN III	7319	B19	\$42,244 - \$68,960

GENERAL DESCRIPTION

Performs advanced (senior-level) historical research work. Work involves coordinating historical programs, composing and editing historical reports, analyzing cultural and historical resources for planning purposes, and responding to requests for information involving the history of Texas. May supervise the work of others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Coordinates investigations of historic resources to gather data for reports or landmark designations, organizes data, and analyzes and interprets its authenticity and relative significance.

Coordinates and plans historical programs or projects.

Coordinates cataloging, filing, and record-keeping activities.

Composes, edits, and publishes historical reports, articles, and correspondence.

Conducts workshops and public meetings, and delivers presentations on cultural and historical subjects related to Texas.

Consults with local historians concerning historical or preservation projects.

Provides consultative services and technical assistance on historical research and activities.

Provides information and assistance on historical research and the preservation of historic structures, and works with state and federal agencies in cultural resource management and tourism.

Administers state and federal grant programs.

Analyzes cultural and historical resources for planning purposes.

Analyzes and assesses eligibility of structures for state or federal landmark designations.

May supervise the work of others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in historical research or preservation work. Graduation from an accredited four-year college or university with major coursework in history, architectural history, American studies, historic preservation, or a related field is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of the sources, methods, and techniques used in historical research; of Texas history; and of state and federal preservation programs.

Skill in the use of a computer and applicable software.

Ability to perform historical research; to evaluate and correlate source material; to communicate effectively; and to supervise the work of others.