



Curator I

Salary Group: B16

Class Code: 7466

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
CURATOR I	7466	B16	\$34,918 - \$55,130
CURATOR II	7468	B18	\$39,521 - \$64,449
CURATOR III	7470	B20	\$45,158 - \$73,788
CURATOR IV	7472	B22	\$51,614 - \$84,479

GENERAL DESCRIPTION

Performs entry-level curatorial work. Work involves assisting with the preservation, cataloging, and exhibition of collections and related materials, and performing research work. Works under close supervision, with minimal latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Conducts research related to collections, exhibits, or historic sites.

Assist with the design, construction, restoration, preservation, and maintenance of exhibits, artifacts, and displays.

Assists with preparing reports and correspondence.

Assist with maintaining registration, cataloging, and recordkeeping systems used to manage collections, acquisitions, and exhibitions.

Assists with maintaining records of collections, exhibits, and historic restorations.

May assist in coordinating the museum volunteer program.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in museum curatorial work. Graduation from an accredited four-year college or university with major coursework in history, government, or a related field is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of subject matter related to the field of specialization, of source materials for research in the field of specialization, and of the principles and practices of museum administration.

Skill in the use of a computer and applicable software.

Ability to perform research, to produce and coordinate exhibitions, and to communicate effectively.