



# Curator III

Salary Group: B20

Class Code: 7470

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
CURATOR I	7466	B16	\$34,918 - \$55,130
CURATOR II	7468	B18	\$39,521 - \$64,449
<b>CURATOR III</b>	<b>7470</b>	<b>B20</b>	<b>\$45,158 - \$73,788</b>
CURATOR IV	7472	B22	\$51,614 - \$84,479

## GENERAL DESCRIPTION

Performs highly complex (senior-level) curatorial work. Work involves planning, coordinating, and participating in the acquisition, preservation, cataloging, and exhibition of collections and related materials; performing research work; and writing and reviewing articles for publication. May supervise the work of others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.

## EXAMPLES OF WORK PERFORMED

Coordinates and/or performs the design, construction, restoration, preservation, and maintenance of exhibits, artifacts, and displays.

Coordinates museum volunteer programs and conducts instructional, research, and public service activities.

Plans, coordinates, and participates in the acquisition, storage, and exhibition of collections and related materials.

Responds to technical inquiries on exhibits, artifacts, and displays; and prepares reports and correspondence.

Conducts research related to collections, exhibits, or historic sites.

Conducts or organizes tours, workshops, and instructional sessions.

Writes and reviews grant proposals, journal articles, reports, and marketing materials.

Participates in the planning and development of new museums or historic sites.

Maintains registration, cataloging, and recordkeeping systems used to manage collections, acquisitions, and exhibitions.

Assist with negotiating and authorizing purchases, sales, exchanges, or loans of collections.

May supervise the work of others.

Performs related work as assigned.

## **GENERAL QUALIFICATION GUIDELINES**

### **EXPERIENCE AND EDUCATION**

Experience in museum curatorial work. Graduation from an accredited four-year college or university with major coursework in history, government, or a related field is generally preferred. Experience and education may be substituted for one another.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of subject matter related to the field of specialization, of source materials for research in the field of specialization, and of the principles and practices of museum administration.

Skill in the use of a computer and applicable software.

Ability to perform research, to produce and coordinate exhibitions, to communicate effectively, and to supervise the work of others.