



Vehicle Driver IV

Salary Group: A14

Class Code: 9325

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
VEHICLE DRIVER I	9322	A08	\$22,705 - \$33,229
VEHICLE DRIVER II	9323	A10	\$24,910 - \$36,571
VEHICLE DRIVER III	9324	A12	\$27,840 - \$43,798
VEHICLE DRIVER IV	9325	A14	\$31,144 - \$49,134

GENERAL DESCRIPTION

Performs advanced (senior-level) motor vehicle operations work. Work involves operating motor vehicles used in the transport of passengers or cargo and performing minor vehicle maintenance. May serve as a lead worker providing direction to others. Works under limited supervision, with moderate latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Operates motor vehicles such as automobiles, vans, trucks, and buses to pick up and transport passengers and various types of cargo.

Coordinates and ensures the safe loading, unloading, and delivery of passengers and cargo.

Determines the most practical route to be traveled, considering the safety, economy, and load limits of roads, highways, and bridges.

Performs minor vehicle maintenance, makes minor repairs, and fuels vehicles.

Prepares records and logs pertaining to vehicle operation and ensures the required documentation is accurate and complete.

Conducts safety checks of vehicles and cargo before departure and at regular intervals in transit.

Reports delays, accidents, or other traffic and transportation situations to dispatch.

Maintains a record of mileage and other pertinent information and submits a trip report after each trip.

Performs and instructs passengers on emergency evacuation procedures.

Conducts vehicle operation and safety training.

May operate vehicle power lift gates, manual hydraulic forklifts, and dollies.

May serve as a lead worker providing direction to others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in the operation of motor vehicles on a commercial basis. Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of motor vehicle operations, passenger and cargo loading and unloading methods, traffic rules and regulations, Federal Motor Carrier Safety regulations, and the maintenance of motor vehicles.

Skill in operating motor vehicles.

Ability to obey traffic laws, to follow practices in loading and unloading cargo, to prepare accurate records, to communicate effectively, and to serve as a lead worker providing direction to others.

REGISTRATION, CERTIFICATION, OR LICENSURE

Must possess a valid driver's license and may require a valid commercial driver's license.