



Motor Vehicle Technician IV

Salary Group: A16

Class Code: 9419

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
MOTOR VEHICLE TECHNICIAN I	9416	A10	\$24,910 - \$36,571
MOTOR VEHICLE TECHNICIAN II	9417	A12	\$27,840 - \$43,798
MOTOR VEHICLE TECHNICIAN III	9418	A14	\$31,144 - \$49,134
MOTOR VEHICLE TECHNICIAN IV	9419	A16	\$34,918 - \$55,130
MOTOR VEHICLE TECHNICIAN V	9420	A18	\$39,521 - \$64,449

GENERAL DESCRIPTION

Performs advanced (senior-level) motor vehicle maintenance and repair work. Work involves estimating repairs, requisitioning parts and supplies, maintaining records of work performed, and coordinating the operation of a motor vehicle and equipment repair shop. May provide guidance to others. Works under limited supervision, with moderate latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Inspects motor vehicles and estimates repairs.

Requisitions supplies, checks deliveries, and maintains records of work performed.

Coordinates the maintenance and repair of motor vehicles and mechanical equipment.

Coordinates wrecker service to pick up wrecked or disabled motor vehicles.

Exchanges, rebuilds, and overhauls motors, transmission, differentials, and other motor vehicle components and systems.

Diagnoses and repairs all functions and controlling system of the motor vehicle.

Discusses malfunctions, warranties, parts, and service with mechanics, drivers, and manufacturing representatives.

Prepares periodic reports and purchase orders.

May provide guidance to others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in motor vehicle maintenance and repair work. Graduation from a standard senior high school or equivalent, supplemented by technical courses in motor vehicle maintenance and repair, is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of motor vehicle maintenance and repair techniques, of safety practices and principles, of departmental policies and record-keeping procedures, and of electrical and computerized systems and emission control systems.

Skill in locating and diagnosing defective mechanical problems.

Ability to estimate repairs, to maintain accurate records, to work with electronic and computerized diagnostic equipment, to communicate effectively, and to provide guidance to others.

REGISTRATION, CERTIFICATION, OR LICENSURE

May require a certification from the National Institute of Automotive Service Excellence.

May require a Texas Motor Vehicle Safety Inspector license.

Requires a valid driver's license.