



Sergeant, Public Safety

Salary Group: C04

Class Code: 9940

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>
SERGEANT, PUBLIC SAFETY	9940	C04
LIEUTENANT, PUBLIC SAFETY	9941	C05
CAPTAIN, PUBLIC SAFETY	9942	C06
ASSISTANT COMMANDER, PUBLIC SAFETY	9943	C07
COMMANDER, PUBLIC SAFETY	9944	C08
MAJOR, PUBLIC SAFETY	9945	C08

GENERAL DESCRIPTION

Performs public safety work. Work involves overseeing staff engaged in enforcement, regulatory, licensing, inspections, investigations, staff services, security, or safety education work. May supervise the work of others. Works under limited supervision, with moderate latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Analyzes workloads and plans work schedules.

Answers inquiries pertaining to legal, policy, or procedural information; and maintains and promotes public relations with the general public and various entities.

Conducts surveillance and background investigations.

Confers with local, state, and federal law enforcement officers to obtain or provide information concerning criminals and criminal activity.

Executes court orders and serves warrants and civil processes in the confiscation of assets, property, equipment, or illegal devices.

Identifies, investigates, and interrogates individuals suspected of criminal activity.

Keeps staff informed of changes in departmental policies, regulations, and legal interpretations.

Receives reports of incidents, complaints, or infractions; conducts investigations; prepares reports; and recommends appropriate actions.

Screens employment applicants to determine eligibility based on meeting minimum qualifications.

Assists in developing and administering effective training, staff development, and continuing education programs.

May oversee staff engaged in the enforcement of federal and state laws and regulations.

May supervise the work of others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Graduation from the Department of Public Safety Training Academy. Graduation from an accredited four-year college or university with major coursework in criminal justice, corrections, criminology, police science, or a related field is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of police methods, of traffic and criminal laws and regulations, of investigative methods and practices and admissibility of evidence, of departmental policies and procedures, of federal and state safety rules and regulations, and of court systems and procedures.

Skill in interviewing and mentoring techniques and in using a computer and applicable software.

Ability to use and care for firearms, radar and radio equipment, and breath test instruments; to use physical and defensive tactics; to administer first aid; to conduct investigations; to prepare reports; to communicate effectively; and to supervise the work of others.

REGISTRATION, CERTIFICATION, OR LICENSURE

Must be certified as a Texas peace officer by the Texas Commission on Law Enforcement. Must possess a valid driver's license.