



Commander, Public Safety

Salary Group: C08
Class Code: 9944

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>
SERGEANT, PUBLIC SAFETY	9940	C04
LIEUTENANT, PUBLIC SAFETY	9941	C05
CAPTAIN, PUBLIC SAFETY	9942	C06
ASSISTANT COMMANDER, PUBLIC SAFETY	9943	C07
COMMANDER, PUBLIC SAFETY	9944	C08
MAJOR, PUBLIC SAFETY	9945	C08

GENERAL DESCRIPTION

Performs public safety administrative work. Work involves directing and planning enforcement, investigative, and staff services activities; managing fiscal affairs; and training staff. Supervises the work of others. Works under minimal supervision, with extensive latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Directs and coordinates administrative and operational activities.

Directs, plans, and implements special and administrative assignments and programs.

Directs, plans, reviews, and evaluates the registration, enforcement, and collective efforts of investigations.

Oversees and/or coordinates and supervises training and technical assistance on compliance with agency policies, procedures, and applicable laws.

Oversees the enforcement of proper investigative and enforcement procedures.

Develops or oversees the development of the budget, policies, and procedures.

Establishes priorities in investigative and law enforcement activities.

Prepares summaries and reports of public safety activities.

Represents the agency in planning and negotiations with federal, state, and local authorities.

Assists in planning, modifying, and implementing policies; and in interpreting and ensuring compliance with applicable laws and policies.

Supervises the work of others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Graduation from the Department of Public Safety Training Academy. Satisfactory service in a career progression position preceding the position of Commander. Graduation from an accredited four-year college or university with major coursework in criminal justice, criminology, police science, or a related field is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of police methods and techniques; of departmental programs, policies, and procedures; of civil and criminal laws; of court systems and procedures; and of budgetary planning and preparation.

Skill in interviewing, mentoring, and coaching; in investigative techniques; and in operating a computer and applicable software.

Ability to prepare reports; to direct, analyze, plan, organize, coordinate, review, and evaluate the operation of services; to interpret, explain, and enforce directives and policies; to use and care for firearms, radar and radio equipment, and breath test instruments; to use physical and defensive tactics; to administer first aid; to communicate effectively; and to supervise the work of others.

REGISTRATION, CERTIFICATION, OR LICENSURE

Must be certified as a Texas peace officer by the Texas Commission on Law Enforcement. Must possess a valid driver's license.