



Major, Public Safety

Salary Group: C08
Class Code: 9945

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>
SERGEANT, PUBLIC SAFETY	9940	C04
LIEUTENANT, PUBLIC SAFETY	9941	C05
CAPTAIN, PUBLIC SAFETY	9942	C06
ASSISTANT COMMANDER, PUBLIC SAFETY	9943	C07
COMMANDER, PUBLIC SAFETY	9944	C08
MAJOR, PUBLIC SAFETY	9945	C08

GENERAL DESCRIPTION

Performs public safety administrative work. Work involves directing and administering the enforcement of criminal and traffic laws of the State. Supervises the work of others. Works under minimal supervision, with extensive latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Directs public safety enforcement activities.

Directs personnel recruiting efforts and ensures compliance with federal and state employment guidelines.

Directs and/or coordinates enforcement efforts with other law enforcement agencies.

Directs, implements, coordinates, monitors, and evaluates departmental policies and procedures.

Approves staff promotions and transfers.

Confers with management in planning long-range programs and offers suggestions for improvements of services and operations.

Explains and interprets directives and departmental policy.

Monitors, investigates, and evaluates personnel complaints.

Plans and administers budgets.

May address public safety and citizen groups on matters of public safety and crime.

Supervises the work of others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Graduation from the Department of Public Safety Training Academy. Satisfactory service in the career progression position immediately preceding the position of Major. Graduation from an accredited four-year college or university with major coursework in criminal justice, corrections, criminology, police science, or a related field is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of police methods, of traffic and criminal laws and regulations, of departmental policies and procedures, of safety rules and regulations, of court systems and procedures, and of accounting and budgeting procedures.

Skill in interviewing, mentoring, and coaching; in investigative techniques; and in using a computer and applicable software.

Ability to use and care for firearms, radar and radio equipment, and breath test instruments; to use physical and defensive tactics; to administer first aid; to prepare reports; to analyze, plan, organize, coordinate, review, and evaluate the operation of services; to interpret, explain, and enforce directives and policies; to communicate effectively; and to supervise the work of others.

REGISTRATION, CERTIFICATION, OR LICENSURE

Must be certified as a Texas peace officer by the Texas Commission on Law Enforcement. Must possess a valid driver's license.