

**Investigator I, Trainee - Office of the Inspector General**

Salary Group: C01

Class Code: 9965

CLASS TITLE	CLASS CODE	SALARY GROUP
<b>INVESTIGATOR I, TRAINEE - OFFICE OF THE INSPECTOR GENERAL</b>	<b>9965</b>	<b>C01</b>
INVESTIGATOR II - OFFICE OF THE INSPECTOR GENERAL	9970	C02
INVESTIGATOR III - OFFICE OF THE INSPECTOR GENERAL	9971	C03
INVESTIGATOR IV - OFFICE OF THE INSPECTOR GENERAL	9972	C04
REGIONAL SUPERVISOR - OFFICE OF THE INSPECTOR GENERAL	9973	C05
REGIONAL MANAGER - OFFICE OF THE INSPECTOR GENERAL	9974	C06
MULTI-REGIONAL ADMINISTRATOR - OFFICE OF THE INSPECTOR GENERAL	9975	C07
CHIEF INSPECTOR - OFFICE OF THE INSPECTOR GENERAL	9976	C08

**GENERAL DESCRIPTION**

Attends a Basic Peace Officer Training Academy and receives and demonstrates knowledge and skill necessary for peace officer licensing by the Texas Commission on Law Enforcement and commissioning by the Texas Department of Criminal Justice (Department) Office of the Inspector General. Work involves receiving instruction on basic defensive tactics and applicable state and federal public safety statutes and regulations. Works under close supervision, with minimal latitude for the use of initiative and independent judgment.

**EXAMPLES OF WORK PERFORMED**

Maintains satisfactory performance while receiving and demonstrating knowledge in the enforcement of all applicable state and federal public safety statutes and regulations.

Maintains satisfactory performance while receiving and demonstrating knowledge and skill in physical conditioning and basic defensive tactics.

Maintains satisfactory performance while receiving and demonstrating knowledge and skill in responding to inquiries and presenting educational programs to the public regarding applicable statutes, regulations, and Department programs.

Maintains satisfactory performance while receiving and demonstrating knowledge and skill in preparing and submitting reports and paperwork required by Department procedures, as well as reports and paperwork required by other agencies and courts.

Maintains satisfactory performance while receiving and demonstrating knowledge and skill in firearms usage and first responder duties.

May accompany investigators or other personnel on assignments and assist in the performance of criminal or administrative investigations, arrests, and various other law enforcement duties.

Performs related work as assigned.

## **GENERAL QUALIFICATION GUIDELINES**

### **EXPERIENCE AND EDUCATION**

Experience in criminal justice work. Graduation from an accredited four-year college or university with major coursework in criminal justice, criminology, police science, or a related field is generally preferred. Experience and education may be substituted for one another.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Ability to learn police methods, traffic and criminal laws and regulations, Department policies, safety rules and regulations, and court systems and procedures; to learn the use and care of firearms and radio equipment; to learn physical and defensive tactics; to learn first aid; and to communicate effectively.

### **REGISTRATION, CERTIFICATION, OR LICENSURE**

Must be eligible for licensure as a Texas peace officer by the Texas Commission on Law Enforcement.

Must possess a valid Texas driver's license at time of hire.